	SECC Authorization Form				Account#(office use only)
Name (Prefix) Last	First	MI	State Agency Name AND Number		
Social Security Number			Dept. / Unit # / Facility / L	ocation	
Work Phone			County		
E-mail Address		- is	SECC Coordinator's Name	ğ.	SECC Coordinator's Phone
	arnount) to be acknow ft to be acknowledge s public information.	vledged by the o d by the charity(I expressly waive	harity(ties) I have desi	ignated. (HOME	ADDRESS REQUIRED)
the amount of my gift. (HO Home Address (REQUIRED)	ME ADDRESS REQUI	RED)	City		Zip
HOW I WISH TO DISTRIB	UTE MY GIFT	minimum do	nation per charita	able group is	\$2:
Charity Code Charity Code S S	The subtotal of the "TOTAL MON" must match sift Amount stage of the subtotal of the "TOTAL MON" must match stage of the subtotal of the subt	the three characteristics with the three characteristics of all charities with the characteristics of all characteristics with the characteristics of all characteristics with the characteristics of the char	naritable groups box or the "TO" ithin this group must match Gift Amount	(1+2+3) <u>M</u> TAL ONE-TI	IUST MATCH the ME GIFT" box. of all charities within this group must match Code Gift Amount Code Gift Amount Gift Amount Gift Amount
at any time by giving my payroll offi read and understand the 'Distribution Authorized Signature	of this authorization depen ce written notice per the C on of Your Contribution" info	thorize this deduction discupor my pay schomptroller's rules. I primation on the back	in from my after-tax wages nedule (see back for details agree to comply with the Ck of this form.	for a charitable con). I also understand comptroller's rules of ctive Date **	that I may revoke this authorization
O ONE-TIME GIFT (CASH o	r CHECK) attach; ma	ake check payable to	o State Employee Charitabl	e Campaign.	\$

EXPIRATION OF PAYROLL DEDUCTION ... If you are paid once monthly, this authorization expires with the pay period ending November 30 of next year. If you are paid twice monthly, this authorization expires with the pay period ending December 15 of next year. If you are paid every other week by an institution of higher education, this authorization expires with the 25th consecutive payroll period after the start of the campaign year.

DISTRIBUTION OF YOUR CONTRIBUTIONS:

Undesignated Contributions

Undesignated contributions will be divided by all participating organizations in your campaign area according to the formula in the SECC directory.

Designated Contributions

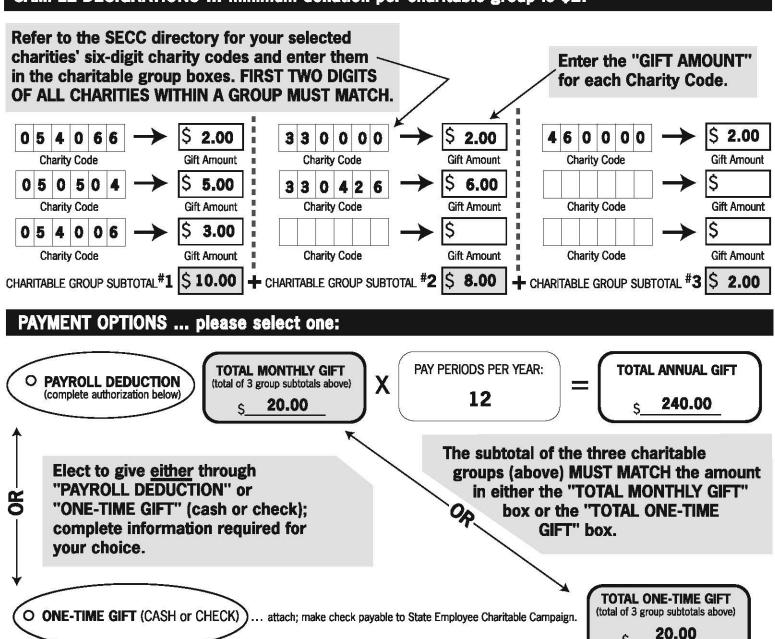
You may require a statewide federation or fund or local campaign manager to distribute your contribution to particular charitable organizations by entering their six-digit charity codes. You may designate to charities within three charitable groups, or designate up to nine charities within a single charitable group. These distributions will be based on the percentage method, which ensures that all organizations share losses from resignations, retirements, revocations of deductions authorizations or other causes, proportionally. A separate percentage is derived for each charity's proportion of all campaign contributions, and this percentage is used to distribute contributions thereafter. As a result, the total amount pledged to an organization through payroll deduction probably won't match the dollar-for-dollar that organization was designated. If you would like a full description of this method, refer to 34 Tex. Admin. Code Section 5.48(j)(k).

To designate your contribution to organizations in other regions of Texas, consult your SECC directory for the area's local campaign manager.

IRS STATEMENT ... In compliance with tax law, your contribution is fully deductible unless you receive a gift in conjunction with your donation. For tax deduction purposes, the IRS requires that the fair-market value of any 'premium' received be subtracted from your payment amount.

CANCELLATION ... If you find it necessary to cancel your pledge during the year, please notify your payroll office in writing.

SAMPLE DESIGNATIONS ... minimum donation per charitable group is \$2:



THANK YOU FOR YOUR SUPPORT ... visit www.secctexas.org for more information.