

POLICY FOR USE OF THE BULLOCK TEXAS STATE HISTORY MUSEUM FOR PRODUCTION

*** This production policy does not apply to news-gathering by the press.

APPROVAL

The Bullock Texas State History Museum, a division of the State Preservation Board (SPB) reserves the right to deny use of the Bullock Texas State History Museum for any reason, including but not limited to security, preservation of the museum, impact on the buildings and their occupants, and the appropriateness of the proposed activities within a public building. All moving image project productions must be approved by the BTSHM. "moving image project" is defined as a sound and visual production, including a film, television program, national or multistate commercial, or digital interactive media production. It does not include a production that is obscene, as defined by Section 43.21, Texas Penal Code. The BTSHM has final approval rights. A decision will be made after a careful review of the content, purpose, and impact on the buildings. All production proposals will be evaluated on a case-by-case basis. Production company will make no use of the photographs, images, film, and/or recordings in a manner that would defame the State of Texas, the State Preservation Board, or the Museum.

SCHEDULING OF PRODUCTION

The BTSHM will be responsible for scheduling production dates.

All production companies will be required to fill out an application to be considered for production.

The BTSHM will require pre-production walk-throughs with a representative from the BTSHM to discuss security, parking, electrical, and other special needs.

After reviewing the Application for Production in the Bullock Texas State History Museum And Its Grounds with the BTSHM Head of Marketing, Museum Registrar, and the Special Events Manager, and making any necessary changes, all production companies will be required to enter into a Location Agreement.

The BTSHM shall be reimbursed for staff time allocated to any production activity, including benefits and support costs. Depending on the requirements of the project and the amount of facility space requested and/or impact on the operations of the facility, a facility rental fee may be assessed. In such cases, a Facility Rental Agreement will be required.

USE OF THE BULLOCK TEXAS STATE HISTORY MUSEUM FACILITIES

Production activities must be compatible with the historic preservation and structural limitations of the buildings and grounds.

Modifications to the buildings and grounds for production purposes are strictly prohibited.

Attachments to or contact with artifacts, furnishings, artwork, or architectural surfaces is strictly prohibited.

Any production aids or equipment must be freestanding with a stable base.

Production is prohibited in the artifact exhibition spaces. Exception will be made on a case by case basis.

INSURANCE

The production company must carry a liability and damage insurance policy with coverage amounts no lower than the following: \$1,000,000 in Commercial General Liability, including bodily injury and property damage with \$5,000,000 of umbrella coverage, \$1,000,000 Automobile Liability, including bodily injury and property damage, plus Workers' Compensation coverage in accordance with statutory limits and employers' liability with limits of \$100,000 bodily injury for each accident, \$100,000 bodily injury by disease and \$500,000 policy limit covering all personnel who provide services. Each policy must include a waiver of subrogation. A representative from the BBTSHM will inspect the areas to be used with a member of the production company, before and after shooting, to determine if any damage has occurred.